

Appendix C

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



This **Impact Assessment (IA)** toolkit incorporating Welsh Language, Equalities, Well-being of Future Generations Act, Sustainable Development Principles, Communication and Engagement, Safeguarding, Corporate Parenting, Community Cohesion and Risk Management supporting effective decision making and ensuring compliance with respective legislation. **Please read the accompanying guidance before completing the form.**

Service Area	Housing	Head of Service	Simon Inkson	Strategic Director	Paul Griffiths	Portfolio Holder	Cllr Rosemarie Harris
Policy / Change Objective / Budget Saving	Council Housing Repairs and Maintenance Policy						
Outline Summary							
<p>The Council's Housing Service is landlord of approximately 5,400 Council homes, 110 leasehold flats and 2,000 garages. It aims to provide an effective repairs and maintenance service to ensure high levels of resident satisfaction and to protect the value of its housing stock.</p> <p>This policy describes how the Service plans maintenance and deals with requests for repairs. The policy provides clarity about responsibilities of tenants and the landlord, describing who is responsible for which maintenance. The policy also includes rechargeable repairs, repairs to vacant properties, the Right to Repair, tenants improving the property, adaptations and accessibility and how the Service will carry out quality control.</p> <p>This policy is bringing together several existing policies in one document. The policy enables tenants to exercise their rights as Council tenants. It provides Housing staff a document which they can refer to when taking decisions.</p>							

1. Version Control (services should consider the impact assessment early in the development process and continually evaluate)

Version	Author	Job Title	Date
1	Henk Jan Kuipers	Service Improvement Officer	05-01-2017
2	Henk Jan Kuipers	Service Improvement Officer	10-01-2017

2. How does your policy / change objective / budget saving impact on the council's strategic vision?

Council Priority	How does the policy / change objective impact on this priority?	IMPACT Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below	Source of Outline Evidence to support judgement

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Council Priority	How does the policy / change objective impact on this priority?	IMPACT Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below	Source of Outline Evidence to support judgement
Services delivered for less	This policy is bringing together several existing policies in one document. This will not deliver efficiencies. However it will put focus on policy areas that could be improved.	Neutral		Choose an item.	
Supporting people in the community	No expected impact.	Choose an item.		Choose an item.	
Developing the economy	No expected impact.	Choose an item.		Choose an item.	
Learning	No expected impact.	Choose an item.		Choose an item.	

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3. How does your policy / change objective / budget saving impact on the Welsh Assembly's well-being goals?

Well-being Goal	How does the policy / change objective contribute this goal?	IMPACT Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below	Source of Outline Evidence to support judgement
<p>A prosperous Wales: An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p>A resilient Wales: A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p>A healthier Wales: A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p>A Wales of cohesive communities: Attractive, viable, safe and well-connected Communities.</p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	

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<p>A globally responsible Wales: A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.</p>	<p>The following articles in the Human Rights Act are most relevant to Council Housing Article 6: Right to a fair trial Article 8: Right to respect for private life, family life and the home Article 14: Prohibition of Discrimination</p> <p>The policy gives individuals more clarity about their rights and obligations. The policy helps ensure individual's human rights. Until now there is no set of published policies available.</p>	<p>Good</p>		<p>Choose an item.</p>	
<p>A Wales of vibrant culture and thriving Welsh language: A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.</p>					
<p><i>Opportunities for persons to use the Welsh language</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p><i>Treating the Welsh language no less favourable than the English language</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p><i>Opportunities to promote the Welsh language</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p><i>Welsh Language impact on staff</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p><i>People are encouraged to do sport, art and recreation.</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p>A more equal Wales: A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).</p>					
<p>The public consultation has not indicated the policy discriminate against the protected characteristics.</p>					
<p><i>Age</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p><i>Disability</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	
<p><i>Gender reassignment</i></p>	<p>No expected impact.</p>	<p>Choose an item.</p>		<p>Choose an item.</p>	

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<i>Marriage or civil partnership</i>	No expected impact.	Choose an item.		Choose an item.	
<i>Race</i>	No expected impact.	Choose an item.		Choose an item.	
<i>Religion or belief</i>	No expected impact.	Choose an item.		Choose an item.	
<i>Sex</i>	No expected impact.	Choose an item.		Choose an item.	
<i>Sexual Orientation</i>	No expected impact.	Choose an item.		Choose an item.	
<i>Pregnancy and Maternity</i>	No expected impact.	Choose an item.		Choose an item.	

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4. How does your policy / change objective / budget saving impact on the council's other key guiding principles?

Principle	How does the policy / change objective impact on this principle?	<u>IMPACT</u> Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	<u>IMPACT AFTER MITIGATION</u> Please select from drop down box below	Source of Outline Evidence to support judgement
Sustainable Development Principle (5 ways of working)					
Long Term: Looking to the long term so that we do not compromise the ability of future generations to meet their own needs.	No expected impact.	Choose an item.		Choose an item.	
Collaboration: Working with others in a collaborative way to find shared sustainable solutions.	No expected impact.	Choose an item.		Choose an item.	
Involvement (including Communication and Engagement): Involving a diversity of the population in the decisions that affect them.	A public consultation took place regarding this policy. Staff and relevant external stakeholders have been asked to comment on the draft policy. Tenant representatives have discussed the draft policy.	Good		Choose an item.	
Prevention: Understanding the root causes of issues to prevent them from occurring.	No expected impact.	Choose an item.		Choose an item.	
Integration: Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives.	No expected impact.	Choose an item.		Choose an item.	
Preventing Poverty: Prevention, including helping people into work and mitigating the impact of poverty.	No expected impact.	Choose an item.		Choose an item.	

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Principle	How does the policy / change objective impact on this principle?	IMPACT Please select from drop down box below	What will be done to better contribute to positive or mitigate any negative impacts?	IMPACT AFTER MITIGATION Please select from drop down box below	Source of Outline Evidence to support judgement
Safeguarding: Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves.	No expected impact.	Choose an item.		Choose an item.	
Corporate Parenting: Enabling our looked after children to fulfil their potential.	No expected impact.	Choose an item.		Choose an item.	
Impact on PCC Workforce	The policy provides clarity about all issues regarding maintenance and repairs. This will assist staff when taking decisions by referring to the policy.	Very Good		Choose an item.	

5. Achievability of Policy / Change Objective / Budget Saving?

Impact on Service / Council	Risk to delivery of Policy / Change Objective / Budget Saving	Inherent Risk
Low	Low	Low

6. What are the risks to service delivery or the council following implementation of this Policy / Change Objective / Budget Saving?

Description of risks			
None identified			
Judgement (to be included in project risk register)			
Very High Risk	High Risk	Medium Risk	Low Risk
			Low
Mitigating Actions			Residual Risk (after mitigation)

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None needed	Choose an item.
	Choose an item.
	Choose an item.
Does the Policy / Change Objective / Budget Saving have potential to impact on another service area? PLEASE ENSURE YOU INFORM / ENGAGE ANY AFFECTED SERVICE AREAS AT THE EARLIEST OPPORTUNITY	
Not expected.	

7. Overall Summary and Judgement of this Impact Assessment?

Outline Assessment (to be inserted in cabinet report)	Cabinet Report Reference:
The proposed policy bundles many issues relating to estate management and increases accountability, transparency. It provides a document officers can refer to when taking decisions. It provides tenants with a written document explaining their rights and obligations.	

8. Is there additional evidence to support the Impact Assessment (IA)?

What additional evidence and data has informed the development of your proposal?
None.

9. On-going monitoring arrangements?

What arrangements will be put in place to monitor the impact over time?
Service standards require the Service to report on: 1. number and type of responsive repairs 2. number and type of improvements 3. number and type of planned maintenance 4. % of tenants satisfied with our responsive repairs service 5. % of tenants satisfied with our planned maintenance service 6. % of tenants satisfied with our improvements service 7. % of repairs completed at the first visit 8. % of applicants who refuse an offer of accommodation because of the condition of the property 9. the average number of days taken to relet accommodation 10. % of rental income lost because properties were empty. The policy will be reviewed in 3 years' time or when legislation changes.
Please state when this Impact Assessment will be reviewed.
When reviewing the policy.

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10. Sign Off

Position	Name	Signature	Date
Service Manager:	Philip Dark		
Head of Service:	Simon Inkson		
Strategic Director:	Paul Griffiths		
Portfolio Holder:	Cllr Rosemarie Harris		

FORM ENDS